

# Minutes of Special Board Meeting

## The Board of Trustees Holland Township School

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A Special Board Meeting of the Board of Trustees of Holland Township School was held Tuesday, July 31, 2018, beginning at 6:34 PM in the Milford, NJ 08848.

A. **CALL TO ORDER**

B. **FLAG SALUTE**

C. **WELCOME**

Welcome to a special meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and that advance notice as required therein has been provided. This is a special meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the Board.

D. **ROLL CALL**

Bickhardt\_N\_(arrived 7:00PM)

Davis\_Y\_

Hance\_N\_

Johnson\_Y\_

Scheibener\_Y\_

Somers\_Y\_

Witucki\_Y\_

E. **PERSONNEL**

Motion by Mr. Somers, seconded by Mr. Johnson to add the addendum number 8(approving new Superintendent contract) to the agenda.

Motion carried in a unanimous voice vote.

Motion by Mr. Somers, seconded by Mr. Johnson to approve Personnel items 1 through 8.

Roll Call Vote:

Bickhardt\_\_\_Davis\_Y\_Hance\_\_\_Johnson\_Y\_Scheibener\_Y\_Somers\_Y\_Witucki\_Y\_

Motion carried in a unanimous roll call vote.

1. **Approve Resignation**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the resignation of Mrs. Jennifer Baker (5th Grade Math Teacher), with regret effective July 6, 2018.

2. **Approve Resignation**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the resignation of Mrs. Diane Snyder (Cafeteria Aide), with regret effective June 27, 2018.

3. **Approve Cafeteria Aide**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Diane Halpin as Cafeteria Aide for the 2018-2019 school year from 11:16 am to 12:50 pm at a rate of \$4,692.00 per year (subject to

adjustment after settlement of contract).

4. **Approve Fifth Grade Math Teacher**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the employment, of Mrs. Tracy Kephart as Fifth Grade Math Teacher for the 2018-2019 school year beginning August 29, 2018.

FURTHER RESOLVED, Mrs. Kephart will placed on the Step 1BA of the 2017-2018 HTEA Salary guide, \$50,872 (subject to adjustment after settlement of contract).

5. **Approve Seventh Grade Science Teacher**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the employment, of Ms. Melanie Byrne as Seventh Grade Science Teacher for the 2018-2019 school year beginning August 29, 2018.

FURTHER RESOLVED, Ms. Byrne will placed on the Step 3BA of the 2017-2018 HTEA Salary guide, \$51,872 (subject to adjustment after settlement of contract).

6. **Approve Handle with Care**

RESOLVED that the upon the recommendation of the Superintendent the Holland Township Board of Education approves Josi Garcia and Sarah Wageman to conduct the Handle with Care workshop in August 2018.

FURTHER RESOLVED the Holland Township Board of Education approves a maximum of 12 hours each at the negotiated rate in the Summer.

7. **Approve Handle with Care Training**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff to attend a one day Handle with Care Training in August 2018:

- Eileen Bertolotti
- Ryan Pfenning
- Kathy Dermody
- Wade Chilmonik
- Jean Collaro
- Lori Riker
- Gia Wood
- Rose Branosky
- JoAnna Murphy
- Jennifer Leap
- Kristen Deniz
- Lauren Dalley
- Deborah Flood
- Jill Boethig

FURTHER RESOLVED the Holland Township Board of Education approves a maximum of 6 hours each at the negotiated rate in the summer.

**Approve Superintendent**

RESOLVED the Holland Township Board of Education approves executing the contract of employment between the Holland Township Board of Education and Mrs. Stephanie Snyder, Superintendent from October 1, 2018 through June 30, 2022 as per the contract terms and conditions.

F. **FINANCE AND FACILITIES**

Roll Call Vote:

Bickhardt\_\_Davis\_Y\_\_Hance\_\_Johnson\_Y\_Scheibener\_Y\_Somers\_Y\_Witucki\_\_Y

Motion carried in a unanimous roll call vote to choose option 1 under Reduction in State Aid and to table item 2- Bobcat Skid Steer Loader for further discussion.

1. **Reduction in State Aid**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township School District Board of Education must choose from the following options to account for the reduction in State Aid of \$50,130 for the 2018-2019 school year.

1. Use unassigned general fund surplus to maintain budgeted appropriations; or
2. Request Commissioner approval to withdraw from emergency reserve; or
3. Pursuant to N.J.A.C. 6A: 23A-14.2(d), withdraw from maintenance reserve to cover budgeted required maintenance costs; or
4. Reduce appropriations for 2018-19; or
5. A combination of 1,2,3, and 4 above.

2. **Bobcat Skid Steer Loader**

Tabled for finance committee.

G. **EXECUTIVE SESSION**

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. **Motion to Enter Executive Session**

Motion made by Johnson, seconded by Davis, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at

7:04 PM to discuss Purchase Property.

Motion carried in a unanimous voice vote.

2. **Motion to Enter Public Session**

Motion made by Davis, seconded by Somers, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 7:33PM.

Motion carried in a unanimous voice vote.

Motion by Scheibener, seconded by Bickhardt to nominate Ed Johnson to resume his duties as Vice President of the Holland Township Board of Education from August 1, 2018 until the end of his term in December 2018.

Motion carried in a unanimous voice vote.

H. **ADJOURNMENT**

1. **Motion to Adjourn**

Motion made by Somers, seconded by Bickhardt, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 7:50 PM.

Respectfully submitted,



Julie R. Mumaw

Interim School Business Administrator/Board Secretary